

No.M-12018/02/2014-RH (RBC)
Government of India
Ministry of Rural Development
(Rural Housing Division)

Krishi Bhawan, New Delhi,
Dated: 10th April, 2015

To

The Principal Secretary / Secretary (Rural Development)
of all State Governments and UT Administration.

Subject: Indira Awaas Yojana (IAY) – Use of Public Financial Management
System (PFMS) for payment, accounting and reporting - Regarding.

Sir / Madam

I am directed to state that as per the decision of Ministry of Finance, Government of India, it has been decided that all payments under IAY shall be routed through PFMS from 1st April, 2015. In order to ensure the roll out of PFMS in a smooth way, you are requested to direct the concerned officers to ensure that the following pre-requisites / instructions are adhered to:-

Registration of implementing agency and Bank Account

- Implementing agency at state level to register itself with PFMS
- There should be only one bank account dedicated to IAY at the state level in which funds of IAY should be kept
- Agency to ensure that the bank account is integrated with PFMS
- The details of the bank account are to be entered in AwaasSoft from the link given at State Login.
- The details of the bank account once finalized, cannot be changed for the financial year.
- Ensure that a mobile number and email address is provided for receiving daily financial reconciliation statement through SMS / mail.

Designating Signatory for Fund Transfer Order (FTO)

- The level and designation of officer for digitally signing the FTO should be declared.
- The level and designation of officer for verification of first sign and for second digital sign should be declared.
- The State should appoint a MIS Nodal Officer who will have the authority to activate / deactivate Digital Signature Certificates (DSCs).
- The level and designation of the 1st and 2nd signatories can be changed from the state login (AwaasSoft) at the start of the financial year. Once declared this cannot be changed at any point of time during the financial year.

Registration of Signatory

- All 1st and 2nd level signatories to register from block login of AwaasSoft. Presently the software only allows the signatories to be from the block level. In case any State wants to appoint signatories at District or State level, the software can be customized accordingly. The State should communicate the same to the Ministry.
- The username of the signatory would be the same as the username of the block followed by 'A' for 1st Signatory and by 'B' for 2nd Signatory
- The password would be sent to the registered mobile number of 1st and 2nd signatory.

Enrolment of signatory and activation

- Registered signatories can login from any login screen of AwaasSoft with the new credentials and enrol their DSCs.
- If the Officer does not have a DSC, the same should be procured
- The State MIS nodal officer can activate/de-activate any DSC from state login.
- Once DSC is activated, signatory can login again to generate/ digitally sign the FTO in future.

