J-11060/04/2017-RH(A/c)
Government of India
Ministry of Rural Development
(Rural Housing Division)

Krishi Bhawan, New Delhi
Dated: 24th October, 2017

To

The Addl. Chief Secretary / Principal Secretary/Secretary (RD)
of All States and UTs
dealing with Pradhan Mantri Awaas Yojana-Gramin.

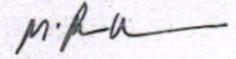Subject: Module on deletion of Households from PWL reg:-

Sir,

I am directed to say that a Module on deletion of Households from Permanent Wait List (PWL) after remanding the same from Gram Sabha has been prepared (copy enclosed) and made live at District and State Login.

2.   In this connection, it is requested to proceed as per the above mentioned module in respect of the pending cases regarding the deletion of households from PWL.

Your's faithfully

(M. Ramakrishna)
Under Secretary to Govt. of India
Tel: 23381343

Encl: As above

WORKFLOW AND PROCESSES INVOLVED IN DELETION OF HOUSEHOLDS FROM PWL AND REMANDING CASES TO GRAM SABHA

DISTRICT- Concerned official at the district level will initiate the cases which are to be remanded to the GS with reason and sufficient proof. Upon submission, the cases selected by the user will be transmitted to the State for further consideration.

1) Login from respective district in AwaasSoft.
2) Access tab titled 'Beneficiary Selection under PMAY-G'
3) Click on link- 'Cases to be Remanded to Gram Sabha'
4) Choose Block and Gram Panchayat from the dropdown.
5) Choose among 3 options appearing in the form of radio buttons; (i) Yet to be sanctioned (ii) Sanctioned but no installment paid (iii) Sanctioned and installment released.

   Remarks: The Permanent Waitlist (PWL) will be displayed as per the option chosen. For instance, if the user chooses 'Sanctioned', all beneficiaries appearing on the PWL, who have been sanctioned houses but are yet to receive any financial assistance, will be displayed.
6) Select the beneficiary who has been found to be ineligible by clicking on the checkbox next to the beneficiary. Choose reason for ineligibility from dropdown. Upload necessary documents substantiating the claim. Click on 'Submit'.

   Remarks: Presently two options will be displayed in the dropdown: Beneficiary has a pucca house and Death/Migration.

STATE- The State will consider the cases submitted by the district and approve the same, depending on merit of the case, through OTP or digital signature based authentication. Consequent upon approval, the cases will start appearing at the block/GP login for further necessary action.

1) Login from State level in AwaasSoft.
2) Access tab titled 'Beneficiary Selection under PMAY-G'
3) Click on link- 'Cases to be Remanded to Gram Sabha'
4) Choose District, Block and Gram Panchayat from the dropdown.
5) Choose among 3 options appearing in the form of radio buttons; (i) Yet to be sanctioned (ii) Sanctioned (iii) Sanctioned and installment released.
6) View reasons and documents uploaded by the district. Once satisfied, approve beneficiaries whose name(s) are to be remanded to the Gram Sabha for re- verification by clicking on the checkbox next to the beneficiary.

7) Click on 'Submit'. An OTP will be sent to the mobile no. and e mail ID that is mapped to the State login. Enter the OTP. The cases will get submitted.

Remarks: Once the cases have been submitted, they will get highlighted in the PWL. The system will not allow any further transaction against these cases until the entire process of remanding and removal/reinstatement has been completed. For instance, if the beneficiary remanded by the State has already been paid the first installment, his/her name will no longer appear in the link for inspection and likewise.

BLOCK/GP- Concerned official (s) at the block/GP level will be responsible for entering the decisions taken by the Gram Sabha, to which the cases have been remanded, by uploading documentary proof in the form of minutes of the proceeding of the Jan Sunvai and the Gram Sabha resolution.

1) Login from respective block/GP in AwaasSoft.
2) Access tab titled 'Beneficiary Selection under PMAY-G'
3) Click on link- 'Cases Remanded to Gram Sabha'
4) Choose Gram Panchayat from the dropdown incase block login is being used.
5) Choose among 3 options appearing in the form of radio buttons; (i) Yet to be sanctioned (ii) Sanctioned (iii) Sanctioned and installment released.
6) Download the lists containing cases which have been remanded to the Gram Sabha. The lists are to be presented to the Gram Sabha for consideration. The list/cases are preferably to be presented before the Gram Sabha in its coming meeting, the date of which is usually pre fixed.
7) On the basis of the GS resolution, select the beneficiary from the list and choose between 'Yes' or 'No' in the column asking – 'Is beneficiary eligible?'
8) Upload minutes of the proceedings of the Jan Sunvai and the Gram Sabha resolution next to the beneficiary for future record.
9) Save and submit the cases for which conclusive decision has been taken by the Gram Sabha.

STATE- The State will examine whether the minutes of the proceedings of the Jan Sunvai and Gram Sabha resolution, uploaded against the beneficiary, are in order. If so, the State will confirm the findings of the Gram Sabha. If beneficiary is confirmed as 'Ineligible', his/her name will be deleted from the PWL. In case a house has been sanctioned to the beneficiary, the sanction will be cancelled. The option to sanction another beneficiary in place of the deleted beneficiary will be enabled. However if financial assistance has been provided to the ineligible